

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
INDEPENDENCE WATER & SANITATION DISTRICT
HELD
July 29, 2024**

A Special Board of Directors' Meeting of the Independence Water & Sanitation District was held virtually on July 29, 2024, at 11:00 a.m. The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Timothy Craft, President

Jim Yates, Secretary / Treasurer

Randy Roberts, Assistant Secretary

Jeff Keeley, Assistant Secretary (joined the meeting at 11:15a.m.)

Also, in attendance were:

6 Residents / Members of the Public

Elliott Moery, The Adams Group

Dianne Miller, Miller Law, pllc

Kurt Schlegel, Special District Solutions, Inc.

CALL TO ORDER:

Mr. Schlegel called the role and noted that a quorum of the Board was present. Director Craft called the meeting to order at 11:07 a.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Mr. Schlegel stated that disclosures of potential conflicts of interest were filed with the Secretary of State for all Directors prior to this meeting and no new conflicts of interest were disclosed at the meeting.

APPROVAL OF AGENDA:

After review of the Agenda Director Yates moved that the Board approve the agenda as presented. Upon a second by Director Roberts a vote was taken, and the motion carried unanimously.

RECORD OF PROCEEDINGS

CONSENT AGENDA:

After review of Consent Agenda items Director Yates moved that the Board approve the Consent Agenda, consisting of the following item, as presented:

- Minutes from the February 26, 2024 Special Meeting
- Minutes from the July 12, 2024 Special Meeting
- Ratification of District Payments for the period ending July 29, 2024

Upon a second by Director Roberts, a vote was taken, and the motion carried unanimously.

PUBLIC COMMENT:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

2024 Amended Rate & Fee Resolution: Mr. Schlegel presented a proposed Amended 2024 Rate & Fee Resolution for the Directors consideration. Director yates moved that the Board open the Public Hearing. Upon a second by Director Roberts a vote was taken, and the motion carried unanimously, and the Public Hearing was opened at 11:10 p.m.

Mr. Schlegel identified proposed a decrease in Residential Tap Fees, implementation of Commercial Tap Fees, and a reduction in the Storm Drain Facility Fee, which are all paid by home and commercial builders upon receipt of building permits.

Following some discussion Director Yates moved that the Public Hearing be closed. Upon a second by Director Roberts a vote was taken, and the motion carried unanimously, and the Public Hearing was closed at 11:17 a.m.

Director Yates moved that the Board approve and adopt the Amended 2024 Rate and Fee Resolution as presented. Upon a second by Director Roberts a vote was taken, and the motion carried unanimously.

**FINANCIAL AND
MANAGEMENT ITEMS:**

2023 Financial Audit: Mr. Moery presented and reviewed the DRAFT Financial Audit for the District with the Board of Directors. Director Yates moved that the Board approve and accept the 2023 Financial Audit, pending any final revisions by the Auditor or legal Counsel, and direct staff to file the completed audit with the Colorado State Auditor's Office no later than July 31, 2024. Upon a second by Director Roberts a vote was taken, and the motion carried unanimously.

RECORD OF PROCEEDINGS

Review of Unaudited Financial Statements: Mr. Schlegel presented copies of the unaudited June 30, 2024 Financial Statements for the Independence Water & Sanitation District for the Board's review.

DIRECTOR'S ITEMS: None

NEXT MEETING: **The Board members determined that Special Meetings may be called as necessary. The next regular meeting is scheduled for November 22, 2024.**

ADJOURNMENT: There being no further business to come before the Board, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned at 11:32 a.m.

Respectfully Submitted:

Kurt Schlegel

Secretary for the Meeting